

Worthing Cat Welfare Trust Privacy Policy

Privacy and Legal Statement

This document sets out how we, Worthing Cat Welfare Trust, will use personal data. Please read this document in full with care as you agree to be bound by its terms. If you do not agree, please speak to a Trustee of our charity immediately. This policy shall be reviewed at least annually.

What Information We Collect and Why?

We collect and use personal information such as your name, address, telephone numbers, email address, as well as details about your home to allow us to provide our service to you.

The Data controllers under the Data Protection Act 1988 and General Data Protection Regulation for your personal data are Worthing Cat Welfare Trust.

What Do We Do With Your Data?

We will use the data provided by you to provide a service for re-homing you a cat, or if you re-home a cat to us, as well as if you are a helper of our charity in any other way such as a fosterer, or shop assistant. We may contact you either by letter, telephone, text or email in order to advise you of any information about your cat, membership policy with us, or any events we feel may be of interest. If you would like to unsubscribe from our mailing list please let us know.

Your details will be shared within our charity to all parties who will need to offer you a service (re-homing a cat, joining as a member) and will also be shared to HMRC if you gift aid any donations. Your personal information will not be shared with any other companies.

By accepting this policy you agree that we can process your personal data, including sensitive data about you. You understand that all personal data you give us must be accurate, and kindly inform us if your contact details change.

We will hold any personal data you provide securely in line with the requirements of the Data Protection Act 1998 and General Data Protection Regulation. To ensure that personal data is kept for no longer than necessary, Worthing Cat Welfare Trust will put in place an archiving policy for each area of our charity in which personal data is processed, and review this process annually. The archiving policy shall consider what data should/must be retained, for how long, and why. Further information about data protection can be found at: <https://ico.org.uk/>.

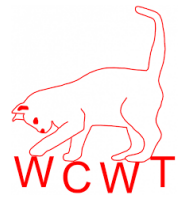
You can request a full copy of any details we hold about you. This will be provided as soon as possible, but no later than one month from the date of request. There will be no charge.

Links To Other Websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you



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Worthing
BN14 7PY



Registered Charity: 1049596

Tel: 01903 202251

provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Legal Information

Worthing Cat Welfare Trust is registered and incorporated in England and Wales. Our registered address is: 36 Orchard Avenue, Worthing, West Sussex, BN14 7PY.

Disclaimer

Whilst we make every effort to ensure that the information contained in this site is complete and accurate, we are not liable for any errors, omissions or misleading statements on these pages, other than to our clients. Anything on this site is for information purposes only. It is your responsibility to ensure that any software downloaded onto your computer from this site is suitable and free from viruses.